

# JOB VACANCY

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**WHERE:** Tucumcari Head Start & Early Head Start  
**POSITIONS:** Enrollment Family Service Worker  
**OPENING DATE:** 9/09/2022  
**DEADLINE:** UNTIL FILLED  
**CONTACT:** Tucumcari Head Start/Early Head Start  
210 West Center  
1608 South Rock Island  
[www.epcaa.org](http://www.epcaa.org)

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**Enrollment Outreach Worker - Entry Wage \$15.07 per hr.**  
**\$1,000.00 Sign on Bonus**

**MINIMUM QUALIFICATIONS:**

1. At least 18 years of age.
2. High School Diploma or General Equivalency Diploma.
3. Two (2) year work experience in computer use.
4. Valid New Mexico driver's license, clear driving record and own transportation.
5. Able to be cleared through NM State Licensing Bureau requirements for employment in childcare.
6. Ability to travel out of town to conduct or complete job responsibilities.
7. Able to Provide Documentation of COVID Vaccine's or Medical/Religious Exemption.

**PREFERRED:**

1. Associates or Bachelors in Business Administration, ECE or related field.

**EQUAL OPPORTUNITY EMPLOYER**

Applications available at:  
NM Workforce Connection –  
[www.jobs.state.nm.us](http://www.jobs.state.nm.us)  
[www.epcaa.org](http://www.epcaa.org)