

JOB VACANCY

WHERE: EPCAA Inc. Head Start Service Area – Curry, De Baca, Guadalupe, Roosevelt and Quay Counties
POSITION: HEAD START AND/OR EARLY HEAD START MENTOR TEACHER
OPENING DATE: 1/3/2020
DEADLINE: UNTIL FILLED
CONTACT: NM Workforce Connection www.jobs.state.nm.us

All EPCAA Head Start locations:

Anton Chico Head Start- Clovis Head Start/Early Head Start- Ft. Sumner Head Start
Portales Head Start/Early Head Start- Santa Rosa Head Start
Tucumcari Head Start/Early Head Start
www.epcaa.org

Head Start and/or Early Head Start Mentor Teacher \$15.12 Per Hr.- 40 hrs. Per wk.

The Mentor Teacher is responsible for observing and assessing Head Start, and/ or Early Head Start classrooms/activities and for providing on-the-job guidance and training to classroom staff, substitutes and volunteers. Primary duties include monitoring/observing classroom operation, completing program checklists pertinent to environments and teaching practices that ensure the maintenance of appropriate learning environments, and utilization of available resources to support the implementation of program Education and curricular goals.

Minimum Qualifications:

1. At least 21 years of age
2. Associates Degree in Early Childhood Education, or a degree in a field related to Early Childhood Education with equivalent ECE course work, and three years' work experience in a Head Start or Early Head Start Program or other Early Childhood Educational setting.
3. Able to complete a B.A. Degree in Early Childhood within five years from date of hire.
4. Two (2) years' computer experience.
5. Able to be cleared through NM State Licensing Bureau requirements for employment in childcare centers.
6. Ability to travel out of town frequently to conduct or complete job responsibilities.
7. Valid New Mexico Driver's License, clear driving record and own transportation.

PREFERRED:

1. Master's Degree in Early Childhood Education or related degree.

EQUAL OPPORTUNITY EMPLOYER